

Email Management Services (EMS): Email Archive and eDiscovery

Centralized email retention and eDiscovery search for Exchange and Office 365.

Dell™ Email Management Services (EMS) Email Archive and eDiscovery is a cloud-based service that provides continuous archiving of all your email messages and attachments, whether you rely on Office 365 or an on-premises Exchange environment. EMS captures, retains, preserves and searches for email. By capturing a single instance of each email message, applying granular retention and disposition policies, and providing advanced search, Dell Software ensures that email will be available when needed without creating a storage or performance burden on your servers.

Delivered as software-as-a-service (SaaS), the solution frees your staff from managing additional systems and storage, while still providing all the

benefits of email archiving, including:

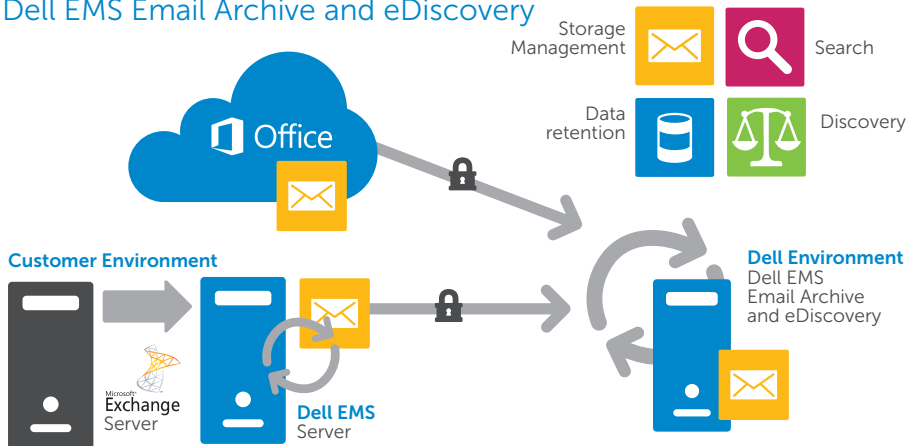
- Long-term retention of emails — even ones that your users have deleted from their personal accounts.
- Multiple, flexible retention policies to match your business practices.
- Sophisticated search capabilities for e-discovery reviewers, so you can respond to legal requests quickly and confidently.
- Legal hold capabilities to identify messages that shouldn't be purged.
- End-user access to their own archives from within Outlook, via mobile devices, or a secure browser session eliminating the need for PSTs
- Tight integration with Dell's EMS Email Continuity and EMS Email Security services, for a complete solution incorporating both high availability and email security.

EMS Archive stores your email messages securely offsite while providing instant access for both end users and IT staff conducting e-discovery searches.

Benefits:

- Reduces upfront costs and ongoing maintenance
- Deploys quickly and scales to fit the needs of the largest organizations
- Archives are Retains archives in an EMS data center instead of relying on your infrastructure
- Reduces the storage requirements of your on-premises Exchange environment
- Enables end user access via intuitive Outlook plug-in
- Ensures fast and flexible e-discovery searches to help with legal requests

Dell EMS Email Archive and eDiscovery



EMS Email Archive and eDiscovery centralizes email retention and simplifies discovery in case of audits or legal action.

Over a thousand organizations and millions of users depend on EMS Email Archive to archive their email securely and respond to e-discovery requests — at a lower total cost of ownership (TCO) than on-premises solutions.

Features

Scalable, long-term retention

- **Scalable SaaS storage** — EMS Email Archive and eDiscovery stores all your emails off-site in EMS datacenters, with customer specific encryption of email contents. It scales to meet the needs of the largest organizations, and Dell manages the storage so you don't have to.
- **Flexible retention policies** — Set as many retention policies as required in order to meet your compliance and business needs, based on flexible criteria.
- **Attachment stubbing** — Based on age, size and file type criteria, EMS can stub out attachments in your production Exchange environment. Stubbing policies can be associated with users, mailboxes, groups, etc. Users simply click the attachment link within stubbed messages to download and view the attachments. This can reduce local Exchange storage requirements by up to 80 percent.
- **Import prior email** — Securely upload your pre-existing emails via our Web-based ImportManager, or by leveraging our Managed Import service for larger imports requiring physical disk exchange.

E-discovery support

- **Fast searches** — Emails, including headers and attachments, are fully indexed for fast, comprehensive searches by reviewers using our e-discovery Web interface. Millions of emails can be searched in seconds.
- **Scoped Reviewer** — With the EMS Scoped Reviewer role, you can delegate e-discovery rights to specific users without granting full administrative rights.
- **Flexible search criteria** — Reviewers can perform complex searches across headers, subject line, message body, attachment file names, and the contents of over 450 different file types.
- **Saved result sets** — Searches and associated results can be saved for future use.

- **Intelligent alias and distribution list handling** — Because EMS Email Archive and eDiscovery tracks changes to aliases and distribution lists over time, searches based on individuals are properly associated with the right messages, and you can use your distribution lists for retention policy membership.
- **Multiple, granular litigation holds** — Reviewers can establish litigation holds so that critical emails cannot be purged from the archive. EMS allows multiple holds to be active with flexible criteria based on search results.
- **Message export** — Message data can be exported to PST, EML and EDRM formats.

End-user access

- **Outlook integration** — With the EMS Outlook plug-in, users can access their own archived email directly within Outlook, maintaining their folder structure. Little or no end user training is required, since the interface is Outlook itself.
- **Mobile and web interfaces** — Alternatively, users can access their own archived email via secure web and mobile device interfaces. Integration with your production Active Directory environment means no additional credentials for them to manage.
- **Redundant storage** — Each email message is stored three times on separate disks, improving search performance and helping assure high availability.

- **Per-customer encryption** — Emails in transit are encrypted using TLS, and they are then stored with encryption. Encryption keys are established on a per-customer basis.
- **Multiple global data centers** — Primary data storage is in one of several geographically dispersed tier 4 data centers.

Integration with Dell EMS Email Continuity and Dell EMS Email Security solutions

Dell EMS Email Archive and eDiscovery integrates tightly with EMS Email Continuity and EMS Email Security solutions. EMS Email Continuity is a cloud-based service providing continuous standby email in the event of planned or unplanned Exchange outages. EMS Email Security provides email hygiene — anti-malware and anti-spam — with options for email encryption.

For more information

Please visit software.dell.com/products/ems-email-archive-and-ediscovery or contact our sales team at U.S. 1-888-318-3201 or BePrepared@dell.com.



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